

Penticton Minor Hockey Association
Monthly Executive Board Meeting
Memorial Arena Boardroom

November 3, 2020

6:30 pm

Type of Meeting: Monthly Meeting

Meeting Facilitator: Darla Roy- Administrator

Invitees: Kara Ouellette- President, Chad Kupczyk- Vice President, Jill Wrigglesworth Secretary, Melissa Moore- Treasurer, Steven Byrnell- U18 Director, Kiel Gatenby- U15 Director, Cameron Keith U13 Director, Jenn Peterman- U5, U7, U9 Director, Patricia Hernes- Female Director, Paul Parkinson- Equipment Director, Rod Kenney- Coach Coordinator, Jason Wild- Coach Coordinator (7:08 pm).

Absent: Karen Beresford- U11 Director

Call to order- 6:33 pm

I. Roll call

II. Approval of minutes from last meeting- Attached (October 6, 2020)

Motion Kiel Gatenby, 2nd Chad Kupczyk

III. Correspondence

Two emails received - Brooks Lancaster and Nancy White

- Rick Johnson resigned as director U18

Lots of correspondence received regarding spectators, schedules, bank accounts and games.

A dozen thank yous have been received from membership with progress thus far.

Game Day Procedures has received kudos as well.

IV. Reports

a) Coach Coordinator- Wild/Kenney

- All coaches in place for teams - coach sessions may be in person rather than group setting
- Due to Covid, “finally getting to a bit of normal, have an ability to truly plan for the season”
- Coach 1 and 2 - U9 to U5 (offered on-line)
- Coach 1 not pre-req for Coach 2 (offered on-line)
- Dev 1 - on line and training in Kelowna
- Hockey Canada subscription code available
- Vees mentorship / Request for goalies (D camp - ice required)
- Amanda Pelkey from US to begin next Monday (November 9th)
- OHA contract - 50 instructional sessions (combination of sessions/goalie)

b) Treasurer Report- Melissa Moore

- Provincial Gaming Grant received
- Duncan Keith Relief Fund received
- Harbinson’s speaking engagement funding received
- Crystal McLeod reimbursement for safety kits - cheque to be issued

V. Open issues

a) Return to Play update- Ouellette/Kenney

- Lots of adjustments. Covid screening continues to be an **issue for accessibility for both the individual team and users**. Suggestion for an individual GMail account for each team to store daily screenings (practice/home games only).
- Spectators - constantly being monitored. When able to do so safely, plans will be implemented. The facilities are ultimately approved by the City of Penticton for use. To ensure players and coaches remain healthy and safe, **NO spectators will be allowed**.

b) Electronic Vote - **Motion 20:025** to order player socks for the 2020-2021 season. Motion by Parkinson, 2nd by Ouellette- Unanimous vote- Passed

c) Electronic Vote - **Motion 20:026** to appoint Steven Byrnell to a 1 year term as Executive Director with the position of U18 Director. Motion by Ouellette, 2nd by Gatenby- Unanimous vote- Passed

VI. New business

a) RIC Contract - Ouellette

Scott Austin - Acting in role (without pay) Since gaming grant received, contract to be renewed.

Motion 20:027 by Kara Ouellette to pay Scott Austin an honorarium for services rendered for \$1750 August 15 to October 31, 2020, and effective November 1 to March 31, 2021 at

\$700/month and April 1 to July 31, 2021 at \$200/month, paid at the end of each month. 2nd Steven Brynell. Vote Unanimous. For review by July 31, 2021.

b) Team Official Recruitment and Approval - Ouellette

- **Each director** needs to submit the names to Darla for confirmation
- All training needs to be done by December 1, 2020
- Must complete **Planning a Safe Return to Hockey**

New ****Spouse of the head coach cannot be the manager**** Due to clear reporting lines to allow each role to be separated.

c) Team Updates - Ouellette

- Pee wee - approval to cross roster Rec goalie
- Midget - approval for cross roster if illness continues
- Director discussion last week - all comfortable moving forward

d) Goalie Recruitment and extra ice – Ouellette

- Disinfectant for goalie spray (Parkinson)
- Start next week - schedule to be determined Wednesday 5-6pm SOEC
- Check Schedule under **Ice Schedule** tab

e) Mileage for U9/U11 female coaches – Hernes

Motion 20:028 Due to Covid and no team bank accounts, to pay mileage for out-of-town non-parent coaches (Female Rec U11 and U9) and for assistant coach (Female Rec U15) when head coach unavailable. 2nd by Parkinson. Vote unanimous.

f) Redesign of jerseys- Parkinson

Design produced. Minimal fee for start up but actual jersey costs no change. Introduced as jerseys replaced by Sherwood. Motion to present design to Sherwood for mock up by Parkinson. 2nd by Melissa Moore. Vote unanimous.

g) Volunteer position requirements- Roy

- HCR Profile required - every parent cannot be done.
- Prioritizing those with existing HCR # (Covid screening and support roles)
- Anyone who has filled a role before (coaching staff, safety, manager will already have one)
- Safety/Safety Support - **must have** Criminal Record and Respect in Sport Activity Leader
- Covid screeners, videographer, timekeeper and scorekeeper - **CRC not required**

h) Add Signing Authority- Steven Byrnell

Motion 20:029 Motion by Tricia Hernes to add Steven Byrnell to signing authority. 2nd by Chad Kupczyk

i) Videographer – Ouellette

Andrew Jakubeit submitted proposal. Discussion had and parents seem to be enjoying their amateur video careers. Additional costs to teams do not to be incurred.

Media consent required by all players parents. To be returned to Darla.

j) Early renewal of PMHA cell- Roy

Motion 20:030 by Kiel Gatenby to current phone contract to be renewed early, cost \$90 (plus tax) to break contract and acquire new phone as Blackberry not functioning properly. 2nd by Tricia Hernes. Vote unanimous.

k) Female hockey cohorts

U15 and U18 Williams Lake and PG playing in Northern Division. Response to OMAHA that teams be removed from the league.

VII. Adjournment at 8:48 pm

Next meeting December 8, 2020.